

**City of New Braunfels Arts and Heritage Grant
Budget Form**

SECTION A - FINANCIAL INFORMATION (Provide information for prior 4 calendar years, beginning with most recent)

Calendar Year	Year: 2024	Year: 2023	Year: 2022	Year: 2021
Total Revenue				
Total Expenses				
Total Prior Support from City of NB HOT funded awards for Arts/Heritage Organizations				

SECTION B - PROJECT BUDGET

Financial Information (round to nearest dollar). Attach (mandatory) a complete breakdown of Project Expenditures A1 through A8 and Source of Funds 1, 2 and 3. *(Add all columns and rows.)*

A. EXPENDITURES (For this project only)	Applicant's Funding Request (a)	Cash from all Other sources (b)	In-kind, no cash Paid (Value of Volunteered Service or goods) (c)	TOTAL of (a), (b) AND (c) = (d)
1. Personnel:				
Administrative				
Artistic				
Technical				
Other Personnel				
2. Fees for outside professional services:				
Administrative				
Artistic				
Technical Repairs & Maintenance				
3. Space Rental	XXXXXXXXXXXXXX			
4. Equipment Rental				
5. Travel/Transportation				
6. Promotion/Printing				
7. Costumes/Royalties				
8. Other (Supplies, postage, etc.)				
9. TOTALS				

B. REVENUES

(For this project only)

1. TOTAL AMOUNT OF THIS FUNDING REQUEST		
a. Admissions (tickets, concessions, etc.)		
b. Individual Donations		
c. Organizational Funds Budgeted (general fund)		
d. Grants (Texas Commission on the Arts, NEA, NEH, etc.)		
e. Other (list):		
f. Other (list):		
g. Other (list):		
h. Other (list):		
TOTAL IN-KIND		
TOTAL REVENUES		

SECTION C – ASSURANCES

If a funding is awarded, the applicant hereby gives assurance to the City of New Braunfels that:

1. The activities and services for which financial assistance is sought will be administered by the applying organization.
2. Any funds received as a result of this application will be used solely for the project described.
3. The applicant has read, understands, and will conform to the Funding Guidelines.

We hereby certify that all figures, facts and representation made in this application, including any attachments are true and correct.

A. Authorizing Official:

Signature:	Date signed:
Name & Title (print or type):	Phone: _____ - w _____ - h
Mailing Address:	E-Mail Address:

B. Project Director:

Signature:	Date signed:
Name & Title (print or type):	Phone: _____ - w _____ - h
Mailing Address:	E-Mail Address:

C. Payee (to whom funds will be sent if *other than* authorizing official):

Signature:	Date signed:
Name & Title (print or type):	Phone: _____ - w _____ - h
Mailing Address:	E-Mail Address: