



Engineering Division
550 Landa Street
New Braunfels, Texas 78130
(830) 221-4020

Date Received:	
Received By:	
Application No:	

APPLICATION FOR ROADWAY IMPACT FEE OFFSET ELIGIBILITY

Complete this application to request eligibility for offsets and credits (“offsets”) against roadway impact fees as specified in City of New Braunfels Code of Ordinances Section 100-14 and in the *New Braunfels Policies and Procedures for Obtaining and Applying Offsets and Credits Against Roadway Impact Fees*.

General Information

Date:	
Owner	
Name:	
Address:	
Phone:	Email:
Applicant	
Name:	
Address:	
Phone:	Email:

Eligible Capital Projects

Provide the project(s) identified in the *Roadway Impact Fee Study* and Roadway Impact Fee Capital Improvement Program (CIP) associated with the request.

Service Area	Project Number	Roadway

Proposed Capital Improvements

Provide a description of the improvements to be constructed for the project listed above. Include a copy and Adobe PDF file clearly showing proposed improvements, project limits and street plan with right-of-way and pavement widths of all streets and sidewalks.

Subdivision Master Plan and Plats

Provide the master plan and/or plats associated with the request including status and date. Include a copy and Adobe PDF file of each.

Master Plan/Plat	Status ¹	Date

¹Approved, Recorded, Application Submitted

Traffic Impact Analysis

Provide an approved traffic impact analysis (TIA) pertaining to this project, including analysis demonstrating the capacity of the proposed improvements that are beyond the benefit of the development. The capacity analysis can be included as a supplement to the TIA and should be prepared by a qualified and experienced transportation professional. Include a copy and Adobe PDF file.

Required Items to Process Request

All items must be included for review.

Applicant	Office	Item
<input type="checkbox"/>	<input type="checkbox"/>	Completed and signed application
<input type="checkbox"/>	<input type="checkbox"/>	Proposed capital improvements (1 copy, 1 Adobe PDF file)
<input type="checkbox"/>	<input type="checkbox"/>	Subdivision Master Plan (1 copy, 1 Adobe PDF file)
<input type="checkbox"/>	<input type="checkbox"/>	Subdivision Plat(s) (1 copy, 1 Adobe PDF file)
<input type="checkbox"/>	<input type="checkbox"/>	Traffic Impact Analysis, including capacity analysis (1 copy, 1 Adobe PDF file)

Owner and Applicant Confirmation

I hereby confirm that this application is complete and all required information is included.

Owner's Signature	Owner's Name (printed)	Date
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Applicant's Signature	Applicant's Name (printed)	Date
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