

Application for Utility Certification—Electric Services

Instructions:

All applicants who request electric service from NBU must submit this Application for Utility Certification. The Application is required before any plat application is filed with the City. NBU Electric Engineering will review the Application and approve, approve with conditions, or deny the Application for Utility Certification. This Application must be submitted, in its original form and size, with an original signature. All sections below must be completed and documents must be attached as directed. If any section is incomplete, or any attachment is not provided, the Application will be rejected and returned to the Applicant without further processing. **An application will not be deemed “filed” unless it is complete.**

Please note: A separate Application for Utility Certification must be completed for water and/or wastewater services.

Applicant / Developer / Owner (the “Applicant”)

Name

Address

Phone /Email

Proposed Subdivision Name/Project _____

Section 1. Project Information

Please complete the following table showing the specifications for the proposed project.

Type of Development	Total Acreage	Total Square Footage	Total Number of Electric only Lots	Total Number of Electric & Gas Lots.
Identify each land use proposed for development by classification: single-family residential; other residential; commercial or retail; industrial. If multiple types of land uses are proposed, identify each by number of units and/or acreage.				

If Commercial or Industrial Development is proposed, please provide the electric service capacity request for the proposed project, in megawatts (“MW”) demand below:

_____ MW

Section 2. Utility Service Questions and Attachments

Please answer the following questions relating to utility service and provide the attachments as directed.

	Yes	No	If yes, attach
1. Is the property located within the city limits of the City of New Braunfels (the “City”)? If yes, attach a map showing the location of the property in relation to the City limits.			
2. Is the property located within the City’s ETJ? If yes, attach a map showing the location of the property in relation to the ETJ boundaries.			
3. Did the City annex the property for the proposed project? If yes, provide the date of annexation and attach a copy of the ordinance (with exhibits) annexing the property if the annexation was within the last 15 years.			
4. Is the property within the electric CCN of NBU? If yes, attach a map showing the location of the property relative to the boundaries of the CCN.			
5. Is the property part of a larger tract in the same or affiliated ownership that is to be developed subsequently? If yes, attach a sketch of the property showing future development.			
6. Has the city approved a master plan for the proposed project? If yes, attach a copy of the approved master plan.			
7. Is the property subject to a development agreement with the City? If yes, attach a copy of the agreement.			
8. Is the property zoned for the uses identified in Section 1? If yes, attach a map showing the zoning classifications for the property and a copy of any approved applications for the property. If not, attach any pending application for zoning approval.			
9. Has any part of the property been platted? If so, attach the approved plat. If a preliminary plat application is pending attach a copy of the proposed preliminary plat.			

Section 3. Capital Improvements Serving the Property

NBU Electric Engineering shall determine any off-site capital improvements necessary to provide electric service to the property.

Section 4. Other

The Applicant shall agree to follow all requirements of NBU’s Electrical Connection Policy in effect at the time of project construction, and not the time of platting, prior to submittal of an application for final plat.

APPROVAL OF THIS APPLICATION FOR UTILITY CERTIFICATION DOES NOT RESERVE ELECTRIC CAPACITY. NBU WILL DETERMINE AVAILABILITY OF CAPACITY UPON FINAL PLAT APPROVAL.

Notes:

The specification and procedures for subdivision plats are described in the City Code of Ordinances.
The requirements for plat size and comments are described in the City Code of Ordinances.

If the Applicant needs assistance to complete this Application, please call the NBU Electric Engineering.

Applicant or Applicant's Agent Signature

Date

Below this line for office use only

Received By: _____

Date: _____

Name: _____

Title: _____

Approved _____ (Must include Approval Letter)

Approved with conditions _____ (Must include Summary of Reasons for Conditional Approval of Application for Utility Certification)

Denied _____ (Must include Summary of Reasons for Denial of Application for Utility Certification)