



**City of New Braunfels  
Insurance Requirements  
Vendors, Consultants, Professional Services**

**INSURANCE AND LIABILITY:** During the period of this contract, contractor shall maintain at his expense, insurance with limits not less than those prescribed below. With respect to required insurance, Contractor shall:

- (i) Name City of New Braunfels as additional insured/or an insured, as its interests may appear.
- (ii) Provide City of New Braunfels a waiver of subrogation.
- (iii) Provide City of New Braunfels with a thirty (30) day advance written notice of cancellation or material change to said insurance.
- (iv) Provide the City Purchasing Agent at the address shown on Page 1 of this contract, a Certificate of Insurance evidencing required coverage within ten (10) days after receipt of Notice of Award.

**Submit a certificate of insurance reflecting the following coverages.**

**Vendors - Services**

**Commercial General Liability**

General Aggregate	\$1,000,000
Products/Completed Operations Aggregate	\$1,000,000
Each Occurrence	\$500,000
Personal/Advertising Injury	\$500,000
Damage to Premises Rented to You (Any one Fire)	\$100,000
Medical Payments (Any One Person)	\$5,000

**Umbrella Liability**

Each Occurrence	\$500,000
General Aggregate	\$1,000,000
Products/Completed Operations Aggregate	\$1,000,000

**Commercial Automobile Liability \*\***

*All owned, non-owned, rented, hired and leased autos must be included. Coverage for "Any Auto" is recommended. Minimum limit for BI/PD for Bus Charters is \$5,000,000, all others \$1,000,000.*

Bodily Injury/Property Damage (Combined Single Limit, Each Incident)	\$1,000,000
Personal Injury Protection (PIP)	\$5,000



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**Workers' Compensation/Employers Liability**

*Workers' Compensation (required by law for companies with 50+ employees or political subdivision)*

Statutory

**Employers Liability**

Each Accident	\$1,000,000
Policy Limit by Disease	\$1,000,000
Each Employee by Disease	\$1,000,000

**Professional Liability**

*Required whenever service provider is required to be certified, licensed or registered by a regulatory entity and/or where the provider's error in judgment, in planning, design, etc. could result in economic loss to The City. The City may require provider or consultant to provide proof of coverage for up to three (3) years after the completion of a project.*

Each Occurrence/Incident/Claim	\$1,000,000
Aggregate	\$2,000,000