



MECHANICAL PERMIT APPLICATION

COMPLETE THE FOLLOWING INFORMATION: Addition, Alteration or Repair to Commercial or Residential

Mechanical Contractor: _____
Only License Holders or the Authorized Signers can apply for permits as Mechanical Contractors

Project Address: _____ Suite: _____

Property Owner: _____

Description of Work: ☐ RESIDENTIAL ☐ COMMERCIAL
☐ STAND ALONE ☐ BUILDING PERMIT #: _____

Scope of Work: _____

Number of Seer: _____ Number of BTU: _____

Total Cost of Job: \$ _____

**PERMIT FEES ARE BASED ON TOTAL COST OF JOB + PERMIT FEE
(Job Cost Rounded up to the next thousand)**

**\$10.00 for \$1-\$1000
\$5.00 for each additional \$1000
+
\$15.00 Permit**

Authorized Applicant (Print Name): _____

Email: _____ Phone: _____

ONE CITY, ONE TEAM

830.221.4000 | 550 LANDA STREET, NEW BRAUNFELS TX 78130 | NEWBRAUNFELS.GOV