

Comal County Emergency Services District #7

Minutes of May 26, 2022 Meeting

1. **CALL TO ORDER**

A regular meeting was held at 550 Landa Street, New Braunfels City Hall and was called to order at 8:30 A.M. by President James Frye.

2. **STATEMENT OF QUORUM**

The following Commissioners were present: James Frye, Christine Seidel, Kim Carroll, Greg Drake, and Mark Kauzlarich. A quorum was declared. City of New Braunfels Fire Chief, Ruy Lozano, Assistant Fire Chief, Matt Bushnell, ESD3 Fire Chief, Robert Mikel, and ESD3 CFO, Angela Hemphill were also in attendance.

3. **APPROVAL OF MINUTES OF PRIOR MEETING**

Members reviewed Minutes from the April 22, 2022 meeting. On a motion made by Mark Kauzlarich and seconded by Christine Seidel, to accept the Minutes, the motion carried unanimously.

4. **CITIZEN COMMENT**

There were no comments from citizens.

5. **REVIEW CITY CALL REPORT**

There was a brief discussion regarding distribution of the report. Board members had not had a chance to review the report so there was no further discussion.

6. **CHIEF'S REPORT**

Chief Ruy Lozano introduced himself to the group and briefly discussed his background. Assistant Chief Bushnell stated that there were 91 calls in April which is down slightly but that he expected the number to rise during the summer months. There were no structure fires. Assistant Chief Bushnell stated that Fire Station 3 was officially open and was making runs. He will notify the Board when an open house is scheduled. He stated that the Station 7 bid has been awarded and a ground-breaking ceremony will be scheduled for late June or July. Assistant Chief Bushnell stated that the training center project had been scaled back due to costs and that the classroom facility would be considered at a later date. Chief Lozano said that the existing building on the NBU site will be suitable for classrooms as an interim measure. Assistant Chief Bushnell stated that 2 ambulance units had been sent for remounts (old box on new chassis) and that 2 more would be sent when these are completed. Chiefs Lozano, Mikel, and Bushnell discussed current efforts to finalize an Automatic Aid Agreement between the City of New Braunfels and ESD3. A meeting will be scheduled with the City's GIS specialist to review current boundaries and to begin consideration of a boundary for the Automatic Aid Agreement. Assistant Chief Bushnell and board members discussed results of the meeting with the Gruene River Subdivision POA and all felt that it went well and that the residents seemed satisfied with answers to their questions.

7. SHAPE FILE DISCUSSION AND MEET WITH ANGELA HEMPHILL, ESD3

The ESD3 boundary rectification study was presented by Angela Hemphill and Kim Carroll. A discussion was held by the group regarding the various issues involved. The next steps for ESD7 are:

1. Review the shape file with the City of New Braunfels GIS department, Chief Bushnell, Angela Hemphill, and ESD7 representatives.
2. Meet with Urban Civil to resolve discrepancies, if any.
3. Kim Carroll will contact Keith Wooley at Urban Civil regarding a proposal to conduct a similar boundary analysis for ESD7.

8. TREASURER'S REPORT

Pat Wagner was not available. No report was given.

9. CLOSED MEETING OF BOARD OF EMERGENCY SERVICES COMMISSIONERS TO MEET AND CONFER WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

A closed meeting was not held.

ACTION AGENDA

10. DISCUSSION AND ACTION ON PAYMENT OF BILLS.

There were no bills presented for payment

DISCUSSION ITEMS:

- A. OLD BUSINESS:** There was a discussion regarding the auditor's request for evidence of continuing education credits from board members.
- B. NEW BUSINESS/ANNOUNCEMENTS:** There was no new business to discuss.
- C. NEXT MEETING:** The next regular meeting of ESD-7 will take place at 8:30 A.M, June 24, 2022 at 550 Landa Street, New Braunfels City Hall.
- D. ADJOURNMENT:** There being no further business, the meeting was adjourned at approximately 9:50 a.m.



Kim Carroll, Secretary