



<input checked="" type="checkbox"/>	SOLICITATION ADDENDUM
<input type="checkbox"/>	MODIFICATION OF CONTRACT

City of New Braunfels

Purchasing

424 S. Castell Avenue

New Braunfels, Texas 78130

Page 1 of 1

1. Solicitation No. NB 22-030	2. Contract No.	3a. Addendum No. 2 3b. Modification No.	4. Effective Date of this Action 12-Aug-22
5. Name and Address of Offeror or Contractor	6. For Information Call: (No collect calls or Fax offers accepted) <b>Paige McDonald</b> Phone No.: 830-221-4081 Fax No.: 830-608-2112	7. Amount of Contract/Order is: Increased by: Decreased by: \$ _____ New Total: <input checked="" type="checkbox"/> Unchanged	

## 8. THIS BLOCK APPLIES TO SOLICITATION ADDENDA ONLY:

The above numbered solicitation is amended as set forth in Block 10 below.

 The date and time specified for receipt of offers IS NOT extended. **THE DATE AND TIME SPECIFIED FOR RECEIPT OF OFFERS IS CHANGED TO:**

Offerors must acknowledge receipt of this addendum prior to the date and time specified in the solicitation or as amended, by one of the following methods:

- (i) By completing Blocks 5 and 11 and returning this Amendment in the number of copies specified for the solicitation; or
- (ii) By acknowledging receipt of this Amendment on each copy of the proposal submitted

If by virtue of this Addendum offeror desires to change an offer already submitted, such change may be made by letter or email, provided each such notice makes reference to the solicitation AND this Amendment, and is received prior to the date and time specified.

**NOTICE: NON-RECEIPT OF YOUR OFFER AND THIS ADDENDUM AT THE DESIGNATED PLACE WITHIN THE DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.**

## 10. This addendum incorporates the following questions and answers:

**1. The Addenda 1 highlighted the \$10M in funding, I would like to know if there is a dedicated timeline to using these funds? Does the City have a schedule for implementing these projects and what role the consultant would have in this timeline?**

*In general, the City must have all ARPA funding obligated by December 31, 2024, and expended by December 31, 2026 per guidance provided by the U.S. Department of Treasury. The City anticipates that the initial use of funds will be obligated no later than December 31, 2022 as they will be used to support a grant program developed by the City for nonprofit and other eligible entities to carry out capital improvement and construction projects with costs greater than \$100,000 and a useful life of more than 10 years. In response to a solicitation released in May 2022, the City received and reviewed applications for 15 prospective projects such as remodeling existing facilities, new construction of multi-family housing, and the development of public facilities, ranging in a total cost of \$310,000 to \$25.2 million dollars. After a consultant has been selected, City staff will provide more detail about the prospective projects as it is anticipated that the grant funds will be awarded by October 2022. At that time, the awarded consultant will assist City staff in developing contracts between the City and the awardees as the period of performance for the projects will begin upon their contract execution date through September 1, 2026. During this timeframe, the awarded consultant will provide project management support for the awarded grantees, ensuring compliance with all applicable local, state, and federal laws. Additional information, including the grant program solicitation document, is available on the following website:*

*<https://www.nbtexas.org/3289/ARPA-Information>. If applicable, the City may discuss eligible uses for any remaining ARPA funds with the Consultant after the grant program funds have been awarded e.g., the development and implementation of public transportation for the city.*

**2. The cost proposal section does not state any guidance on cost proposal submittal. Are there any anticipated guidance coming out on this? Hourly rates, lump sum? Would this follow the timeline of above or be a year to year contract basis? Respondents may submit hourly rates and/or annual lump sum rates.****3. What role will the City's Grants coordinator play in the execution and scope of services as noted in the RFP?**

*The primary role of the awarded consultant will be to provide direct project management support on behalf of the City's Grants Coordinator to the organizations who have receiving funding from the aforementioned City-developed grant program. The City's Grants Coordinator will provide administrative support for the program such as processing payments, submitting reports to the U.S. Department of Treasury, and record retention. For example, the consultant will receive and review construction pay applications prior to submitting the documentation to the City's Grants Coordinator for the issuance of payment to contractors.*

**4. Could the City confirm that the cost proposal should assume a 1-year period of performance?**

Yes, please submit hourly rates and/or an annual lump sum amount.

Except as provided herein, all terms and conditions of the document referenced above remain unchanged and in full force and effect.

11a. SIGNATURE OF OFFEROR OR CONTRACTOR	CITY OF NEW BRAUNFELS, TEXAS <i>Paige McDonald</i> 8/12/2022	
11b. PRINTED NAME AND TITLE	11c. DATE	SIGNED <i>Paige McDonald</i> _____ Assistant Purchasing Manager