



☒ AMENDMENT OF SOLICITATION
☐ MODIFICATION OF CONTRACT

City of New Braunfels
Purchasing
550 Landa Street
New Braunfels, Texas 78130

Page 1 of 1

1. Solicitation No. RFP 24-006		2. Contract No.		3a. Amendment No. 1 3b. Modification No.		4. Effective Date of this Action 16-Jan-24	
5. Name and Address of Offeror or Contractor				6. For Information Call: Barbara Coleman Purchasing Manager Phone No.: 830-221-4389 Email: ggutierrez@newbraunfels.gov		7. Amount of Contract/Order is: Increased by: Decreased by: \$ _____ New Total: ☒ Unchanged	
8. THIS BLOCK APPLIES TO AMENDMENTS OF SOLICITATIONS ONLY: The above numbered solicitation is amended as set forth in Block 10 below. ☐ The date and time specified for receipt of offers IS NOT extended. ☒ THE DATE AND TIME SPECIFIED FOR RECEIPT OF OFFERS IS CHANGED TO: Jan. 24, 2024 Offerors must acknowledge receipt of this amendment prior to the date and time specified in the solicitation or as amended, by one of the following methods: (i) By completing Blocks 5 and 11 and returning this Amendment in the number of copies specified for the solicitation; (ii) By acknowledging receipt of this Amendment on each copy of the bid submitted; or, (iii) By separate letter, telegram, or fax referencing the solicitation and amendment. If by virtue of this Amendment offeror desires to change an offer already submitted, such change may be made by letter or email, provided each such notice makes reference to the solicitation AND this Amendment and is received prior to the date and time specified. NOTICE: NON-RECEIPT OF YOUR OFFER AND THIS AMENDMENT AT THE DESIGNATED PLACE WITHIN THE DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.							
9. THIS BLOCK APPLIES TO MODIFICATIONS TO CONTRACTS, DELIVERY OR PURCHASE ORDERS ONLY. The above numbered Contract, Delivery, or Purchase order is modified as set forth in block 10 below. ☐ This Change Order is issued in accordance with authority granted by instrument referenced in block 2. ☐ The instrument in Block 2 is modified to reflect administrative changes. ☐ This Supplemental Agreement is entered into pursuant to the Authority of: General Provision #2 Changes. ☐ Other (Specify type of modification and authority): _____ ☐ CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT. ☐ Contractor is not required to sign this document but is requested to acknowledge receipt.							
10. DESCRIPTION OF CHANGES: a. Due Date is extended to January 24, 2024 at 3:00 pm CST							
Except as provided herein, all terms and conditions of the document referenced above remain unchanged and in full force and effect.							
11a. SIGNATURE OF OFFEROR OR CONTRACTOR				CITY OF NEW BRAUNFELS, TEXAS <i>Barbara Coleman</i>			
11b. PRINTED NAME AND TITLE		11c. DATE		SIGNED Barbara Coleman Purchasing Manager Date Jan. 16, 2024			