

A guide for the organization of a TIA Report, which will allow for completeness and assist with review, is shown below.

1. Executive summary
 - 1.1. Site location and study area
 - 1.2. Development description
 - 1.3. Traffic studies
 - 1.4. Recommendations
2. Introduction
 - 2.1. Proposed development (land use, location, site plan, zoning, phasing, and timing)
 - 2.2. Scope and methodology
3. Existing conditions
 - 3.1. Study area
 - 3.2. Transportation system
 - 3.3. Roadway conditions
 - 3.4. Traffic volumes
4. Site conditions
 - 4.1. Background traffic
 - 4.2. Site traffic
 - 4.2.1. Trip generation
 - 4.2.2. Trip distribution
 - 4.2.3. Trip assignment
 - 4.3. Phase traffic
 - 4.4. Buildout traffic
5. Analysis
 - 5.1. Intersections (existing, background, phases, buildout, improvement)
 - 5.2. Roadways (existing, background, phases, buildout, improvement)
 - 5.3. Turn lanes
 - 5.4. Queuing
 - 5.5. Traffic signal warrant
6. Site Accessibility (access, circulation, parking, delivery, multimodal)
7. Neighborhood Traffic Control Plan, School Accessibility, Other
8. Conclusions and Recommendations
 - Appendix A – TIA Scope
 - Appendix B – Traffic Counts
 - Appendix C – Synchro Analyses Worksheets (in addition to Synchro files)
 - Appendix D-Z – Other Analyses Worksheets, as needed.