



## *New Braunfels Fire Department*

“Be Nice, Be Professional”

### **FIRE DEPARTMENT ADDRESS GUIDE**

#### **Multi Family Dwelling:** (Apartments, Condos, townhouses, etc)

##### ***Street Address:***

Minimum of 12” high numbers with a 2” brush stroke on a contrasting background are acceptable when placed within 75’ of the road in which the property is addressed.

##### ***Building Numbers:***

Minimum of 12” high numbers with a 2” brush stroke on a contrasting background are acceptable when placed within 75’ of the road in which the property is addressed.

Buildings less than 100’ long shall post at least one set of numbers per building.

Buildings over 100’ long shall post at least two sets of numbers per building.

##### ***Apartment Spread Numbers / Corridor Spread Numbers:***

Apartment spread numbers shall be a minimum of 4” high numbers with a 5/8” brush stroke on a contrasting background.

##### ***Apartment Numbers:***

Minimum of 4” high with a 5/8” brush stroke on a contrasting background placed above the door.

#### **Large Office and Warehouse Buildings:**

Minimum of 24” high numbers with a 4” brush stroke on a contrasting background. Address must be visible from all access directions.

Buildings over 500’ long shall post at least two sets of numbers if more than one access point is available.

Suit numbers shall be a minimum of 6” high with a 1” brush stroke posted above the front door, and a minimum of 6” high with a 1” brush stroke on the back door if present.

Exterior doors that have been rendered non-functional and that retain a functional door exterior appearance shall have a sign affixed to the exterior side of the door with the words DOOR BLOCKED NO ACCESS with a minimum of 6" high letters with a minimum 3/4" brush stroke.

### **Shopping Centers, High Rises and other Applications:**

Minimum of 12" high numbers with a 2" brush stroke on a contrasting background, visible from all access directions.

Suite numbers shall be minimum of 6" high with 1" brush stroke posted above the front door and on the back door if present.

Buildings that are more than 100' from the roadway shall have numbers that are a minimum of 18" high with a brush stroke of 3"

### **Marquee and Monument:**

Addresses installed on a marquee or a monument shall have numbers a minimum of 12" high with 2" brush stroke on a contrasting background. The address shall be posted at a height of at least 3' above finished grade.

**International Fire Code [A] 104.1 – The fire code official is hereby authorized to enforce the provisions of this code and shall have the authority to render interpretations of this code, and to adopt policies, procedures, rules, and regulations in order to clarify the application of its provisions.**







12" NUMBERING  
2" STROKES





# CORRIDOR SPREAD PLATE

## SAMPLE

( FIGURE 5-14)

**r** 24" --- I, - L 1" VP.

I	4001-4004
22" L	3001-3004
	2001-2004
	1001-1004
...	10" ..
	1/4" LINE

### NUMBER SIZE (FOUR DIGIT PLATE)

#### FOUR FLOORS

4 "X 5 /8 " BRUSH STROKE  
 4 DIGIT NUMBERS - THOUSAND SERIES

I	3001-3004
18" L	2001-2004
	1001-1004

### NUMBER SIZE (FOUR DIGIT PLATE)

#### THREE FLOORS

4 "X 5 /8 " BRUSH STROKE  
 3 DIGIT NUMBERS - HUNDREDS SERIES

	120111
I	301-304
18" L	201-204
	101-104

### NUMBER SIZE (THREE DIGIT PLATE)

#### THREE FLOORS

4 "X 5 /8 " BRUSH STROKE  
 3 DIGIT NUMBERS - HUNDREDS SERIES  
 101 - 199 NUMBER RANGE





