



PERMIT REQUIREMENTS: ON-SITE DISPOSAL SYSTEM

All planning materials for an on-site sewage facility must be submitted as a complete application. A permit to construct must be obtained from this office prior to commencing the construction or installation of, or modification to any on-site sewage facility. In order to obtain a permit to construct, the applicant shall submit to this office:

1. A properly completed application form;
2. The required fee: Payment by CASH, CHECK, CARD OR MONEY ORDER.
 - Proprietary Systems - \$185.00,
 - Standard Systems - \$160.00.
3. The analysis results of the soil evaluation performed by a Registered Professional Engineer, Registered Professional Sanitarian certified as a Site Evaluator or a Certified Site Evaluator as certified by the Texas Commission on Environmental Quality;
4. A scaled technical drawing or drawings reflecting the proposed on-site sewage facility's compliance with statute/ordinance; and
5. Provide a copy of the Installer's license as issued by the Texas Commission on Environmental Quality.

APPLICANT SIGNATURE
(Legal owner of property or designated agent)

DATE

Please call Health and Food Safety for inspection request at 830-221-4031 option 5.

(For Office Use Only)

PERMIT #: _____ DATE RECEIVED: _____

ONE CITY, ONE TEAM

830.221.4000 | www.newbraunfels.gov | 550 Landa Street, New Braunfels, TX 78130